



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

February 26, 2013 – 8:00 a.m.

**Office of Internal Audit, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102**

CISC MEMBERS PRESENT:

John Carey, Chairperson
Ellen Driber-Hassall
Kenneth J. Petrulis
Joseph Conte
Randolph M. Sanchez

STAFF PRESENT:

Carmen L. Kavelman, Director, OIA
Debra D. Yoshimura, IA Manager

CALL TO ORDER:

Chairperson Carey called the CISC Meeting to order at 8:05 a.m. on Tuesday, February 26, 2013.

The CISC approved the minutes from the January 22, 2013 meeting – Joe Conte motioned and Ellen Driber-Hassall seconded.

Chairperson Carey stated that the CISC Committee has the Final Draft of the CISC Report.

Chairperson Carey would like to thank Joe Conte for doing a good job in the initial draft. Carmen reviewed the report to make sure that the dates, numbers and figures were accurate. Ken and Randy sent emails to let the members know that they had reviewed the report. Ellen reviewed the report with a couple of suggested changes, which are incorporated in the report.

Chairperson Carey asked for a motion to approve the report and recommendations. Joe Conte will not move since he drafted the report. Ellen Driber-Hassall motioned and Kenneth Petrulis seconded.

Randy Sanchez joined the meeting at this time.

Chairperson Carey advised Randy that the minutes from the last meeting have been approved. There is a motion, and a second to approve the draft of the report.

Chairperson Carey opened up a discussion or questions before the report is finalized for publication.

Joe Conte wanted to thank Carmen and her staff for the work on the CISC draft and making all the changes and all the other good work.

The Chairperson Carey asked for a vote for the draft which is essentially a 4-1 vote to approve, no raises.

Let the record reflect there is unanimous vote to approve the report and recommendations. Carmen prepared a cover memo that will require the signature of Chairperson John Carey. Carmen will deliver the final report to the City Clerk's Office.

After some discussion from the CISC Members, Chairperson John Carey called for a vote to approve the report for publication. The motion passed unanimously with a 5-0 vote.

Carmen announced to the CISC members that she would retire from the City of Albuquerque in June 2013.

ADJOURNMENT

Chairperson Carey adjourned the meeting at 8:35 a.m. – Joe Conte motioned and Randy Sanchez seconded.

READ AND APPROVED:

A handwritten signature in black ink, appearing to read "John A. Carey", is written over a horizontal line.

**John Carey, Chairperson
Citizens' Independent Salary Commission**